



## Honoring Opportunities for Personal Empowerment

515.277.HOPE (4673)  
P. O. Box 13374  
Des Moines, IA 50310

Thank you for your interest in joining the H.O.P.E. team! Uploaded to our website you will find:

1. our application,
2. W-9,
3. confidentiality agreement,
4. and emergency contact information.

Our office address 2823 43<sup>rd</sup> St (lower level), Des Moines, IA 50310  
(We are located just south off Urbandale Avenue. Turn south on 43<sup>rd</sup> Street. We are the second brick house on the east side of the street).

Bring the paperwork completed and if you decide this is something for you to pursue, we will complete background and reference checks and present a contract to you.

Thank you for your interest -  
Peace & Hope~

Linda Matkovich      Amy Wallman Madden  
Co-Founder/CEO      Co-Founder/COO

PS - You may want to bring copies of (or originals and we can copy at HOPE office):

1. Driver's license (for us to make a photocopy)
2. Auto insurance declarations page (tells amounts of coverage)
3. 1<sup>st</sup> Aid Card (even if it is expired)
4. CPR card (even if it is expired)
5. Mandatory Abuse Reporter Card
6. Liability Insurance declarations page (if you choose to carry this)
7. Social Security card for us to view